

Privacy Notice

Service Name: CitizenLab

Our core data protection obligations and commitments are set out in the council's [Primary Privacy Notice](#) and on our website at [Data Protection legislation](#).

This notice provides additional privacy information for: CitizenLab

Purpose(s)

We process your personal information for the following purpose(s):

- To receive public consultation on services and proposed projects
- To improve council services
- To create and maintain user profiles on CitizenLab
- To monitor and evaluate the effectiveness of CitizenLab

Categories of personal data

To carry out these purposes we may process of personal data. Processed personal data will be determined by the specific survey; we may process the following categories of personal data:

- Name
- Address
- Date of Birth
- Contact information.
- Views and opinions
- Racial or Ethnic Origin
- Religious and Philosophical beliefs
- Health information

Any data that you provide via Citizenlab may contain personal data.

Lawful basis for processing

The legal basis under **Article 6** of the UK GDPR for processing personal data is:

(e) – Public task: the processing is necessary to perform a task in the public interest or for official functions

Local Government Act 1972 Section 141

The legal basis under **Article 9** of the UK GDPR for processing special category data is:

(g) – Substantial public interest: the processing is necessary to perform a task in the public interest or for official functions

Information sharing/recipients

We will share personal information about you with the following organisations:

- CitizenLab

If you choose to sign in via a third party authentication provider such as Google or Facebook, they may provide your name, email address and profile photo.

Personal Data that CitizenLab collects when you visit the Platform.

If you provide permission by accepting cookies on the CitizenLab Platform, CitizenLab collect information about the usage of the Platform to assess its proper functioning and security.

CitizenLab may collect technical information about you such as your IP address and browser details. CitizenLab may also gather usage data to improve its services. You can opt out of this collection at all times in your Cookie Settings. This technical information is not linked to any other personal information and cannot be used to identify an individual.

The legal basis under **Article 6** of the UK GDPR for processing personal data is:

(f) – Legitimate interests: the processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party.

Data Transfers beyond the UK

Some data may be transferred to the US.

We will only transfer your Personal Data to service providers established outside the European Economic Area if they comply to Article 44 UK GDPR. All US-based service providers comply to Privacy Shield, which means they have to uphold to the privacy and security standards of the UK GDPR even though they are based in the US.

Automated Decisions

No Automated decisions are made

Data retention/criteria

We will retain your survey information for no more than 3 years following the end of the survey.

Your rights

Information about exercising your rights can be found on the council's website [Exercising Your Rights](#)

Updates

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details [Data Protection Legislation](#)